



Department of Administrative Services
City of Frisco, Texas

Memorandum

To: Honorable Mayor Maso and City Council Members

Thru: George Purefoy, City Manager
Nell Lange, Assistant City Manager

From: Tom Johnston, Director of Administrative Services

Date: May 11, 2010

Subject: Consider and Act Upon Approval of a Purchase Order to Sigma Solutions, Inc. for the Purchase of Additional Storage Necessary for the Implementation of the eDiscovery Solution.

Action Requested: City Council approval of a purchase order to Sigma Solutions, Inc. for the purchase of additional storage necessary for the implementation of the eDiscovery solution, through the State of Texas Department of Information Resources (DIR) contract, in the amount of \$25,270.

Background Information: The City of Frisco has an Interlocal Agreement with the State of Texas Department of Information Resources (DIR) for the purpose of purchasing selected items. IT staff is recommending the purchase of additional storage required to implement the eDiscovery software. The eDiscovery software is required for the City Secretaries Office to perform extensive searches of City records for legal discovery purposes.

Board/ Citizen Input: N/A

Alternatives: City Council could choose not to approve the purchase at this time.

Financial Considerations: Available funds are appropriated through the City Secretary's operating budget.

Legal Review: N/A

Supporting Documents: Department memo and Sigma quote.